

AAOHN FOUNDATION

2025 Leadership Scholarship Application

The **AAOHN Foundation** was established in 1997 to advance the health, safety and well-being of workers, worker populations, and communities through the development of innovative research, education, training solutions, and leadership development. One way in which this purpose is accomplished is by advancing knowledge in occupational and environmental health through the awarding of grants and scholarships to occupational and environmental health professionals to support ongoing education and research.

Scholarship Eligibility: *Current AAOHN Foundation Board of Trustees, AAOHN Board of Directors and their relatives are not eligible for Scholarships.*

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AAOHN FOUNDATION MEDITRAX LEADERSHIP SCHOLARSHIP

Conference of Leaders

Purpose - Award to a licensed occupational and environmental health nurse dedicated to developing leadership skills to better provide for the health and safety of workers in the workplace and protect and ensure the longevity of the occupational health nursing profession.

Funds Awarded: \$1000 for AAOHN Conference of Leaders

Funds are to be applied to offset costs in attending the [2025 AAOHN Conference of Leaders](#) (to be used toward registration, travel and lodging expenses). The leadership conference will take place as a Pre-Conference workshop at the [2025 National AAOHN Conference](#) in Pittsburgh on Saturday, March 29 and Sunday, March 30. The Conference of Leaders assists in the development of leadership skills for better worker health outcomes. (Additional costs to attend the National Conference are **NOT** included).

Eligibility Criteria – Candidates must be a licensed nurse actively working in the field of occupational and environmental health nursing. Minimum one-year AAOHN national membership is required.

Selection Criteria – Two letters of endorsement must accompany the candidate application: one letter from a nurse colleague and one letter from direct supervisor/manager. Each letter should not exceed one (1) page. Submit a narrative, which addresses each of the criteria listed below. Narrative responses should not exceed four (4) 8½ x 11” pages (typewritten, double-spaced, single-sided with 1” margins using 12-point font). For all acronyms, provide the full name of organization or program upon first use. Submissions will be judged based on a 100-point system. Each section indicates the maximum number of points the candidate can earn based upon the content submitted. The following factors will be considered in the selection process:

- 20 points Describe future professional goals including evidence of commitment to the field of occupational and Environmental health nursing.
- 20 points Evidence of commitment to professional leadership development.
- 10 points Applicant’s view of important future challenges for OHN nurse leaders.
- 35 points Must complete a project and share learnings with colleagues at the following national conference.
- 15 points Explanation of demonstrated leadership roles at work, in the community, within AAOHN and other professional organizations. Describe how new skills will enhance leadership abilities.

At the end of the leadership education activity, recipients must submit a copy of their certificate of completion reflecting completion of educational course(s). Also required is a short report, 500 words or less, that shares an example of how knowledge learned through the educational programs attended resulted in a positive impact your ability as a leader to support worker health and safety. Reports may be published on www.aohn.org and may be used in other AAOHN publication(s). **Reports are due by May 1st, 2025.** Scholarship recipients are not eligible to apply for a scholarship the following year but may reapply in subsequent years, up to a maximum of two additional years (three years total).

Application Deadline – Complete application with narrative documents must be **emailed** to aaohnfoundationhq@gmail.com on or before **February 1, 2025 (please using file naming format: lastname-firstname-2025-nameofscholarship)**. AAOHN Foundation will notify all applicants of results via e-mail.

LIBERTY LEADERSHIP SCHOLARSHIP

Purpose - To award a licensed occupational and environmental health nurse dedicated to developing leadership skills to better provide for the health and safety of workers in the workplace and protect and ensure the longevity of the occupational health nursing profession. his scholarship is funded by AAOHN Fellows and Members in honor and memory of the nurses who lost their lives as a result of the September 11, 2001 event.

Funds Awarded: **\$1,500 — one award**

Funds are to be applied to leadership education activity/program registration, travel, and/or associated subsistence (food and lodging) fees relating to participation in the program. Note: The recipient may choose the leadership education program; however, the program must be approved by the review panel. Submit an activity/program brochure or other published material along with application.

Eligibility Criteria – Candidates must be a licensed nurse actively working in the field of occupational and environmental health nursing and demonstrate an interest in, and commitment to, occupational and environmental health. Minimum one-year AAOHN national membership is required.

Selection Criteria – Two letters of endorsement must accompany the candidate application: one letter from a nurse colleague and one letter from direct supervisor/manager. Each letter should not exceed one (1) page. Submit a narrative, which addresses each of the criteria listed below. Narrative responses should not exceed four (4) 8½ x 11” pages (typewritten, double-spaced, single-sided with 1” margins using 12-point font). For all acronyms, provide the full name of organization or program upon first use.

Submissions will be judged based on a 100-point system. Each section indicates the maximum number of points the candidate can earn based upon the content submitted. The following factors will be considered in the selection process:

- 35 points Applicant’s view of important future challenges for nurse leaders and how the selected professional development activity will assist in meeting these challenges.
- 25 points Describe future professional goals and evidence of commitment to the field of occupational and environmental health nursing.
- 25 points Evidence of commitment to professional leadership development.
- 15 points Demonstration of leadership roles within AAOHN/other professional organizations/community service and how new skills will enhance leadership abilities.

At the end of the leadership education activity, the recipient must submit a copy of the certificate of completion reflecting completion of educational course(s). Also required is a short report, 500 words or less, that shares an example of how knowledge learned through the educational programs attended resulted in a positive impact on worker health and safety. Reports will be published on the website www.aaohn.org and may be used in other AAOHN publication(s).

Reports are due by May 1st, 2025. Scholarship recipients are not eligible to apply for a scholarship the following year but may reapply in subsequent years, up to a maximum of two additional years (three years total).

Application Deadline – Complete application with narrative documents must be **emailed** to aaohnfoundationhq@gmail.com on or before **February 1, 2025 (please using file naming format: lastname-firstname-2025-nameofscholarship)**. AAOHN Foundation will notify all applicants of results via e-mail.

GRACE KONDAN FORTUNA LEADERSHIP SCHOLARSHIP AAOHN Conference of Leaders

Purpose - To award a licensed occupational and environmental health nurse dedicated to developing leadership skills to better provide for the health and safety of workers in the workplace and protect and ensure the longevity of the occupational health nursing profession.

Funds Awarded: \$700 — one award for AAOHN Conference of Leaders

Funds are to be applied to offset costs in attending the [2025 AAOHN Conference of Leaders](#) (to be used toward registration). The leadership conference will take place as a Pre-Conference workshop at the [2025 National AAOHN Conference](#) in Pittsburgh from Saturday, March 29 through Sunday, March 30. The Conference of Leaders assists in the development of leadership skills for better worker health outcomes. (Additional costs to attend the National Conference are NOT included).

Eligibility Criteria – Candidates must be a licensed nurse actively working in the field of occupational and environmental health nursing. Minimum one-year AAOHN national membership is required.

Selection Criteria – Two letters of endorsement must accompany the candidate application: one letter from a nurse colleague and one letter from direct supervisor/manager. Each letter should not exceed one (1) page. Submit a narrative, which addresses each of the criteria listed below. Narrative responses should not exceed four (4) 8½ x 11” pages (typewritten, double-spaced, single-sided with 1” margins using 12-point font). For all acronyms, provide full name of organization or program upon first use. Submissions will be judged based on a 100-point system. Each section indicates the maximum number of points the candidate can earn based upon the content submitted. The following factors will be considered in the selection process:

- 25 points Describe future professional goals including evidence of commitment to the field of occupational and environmental health nursing.
- 25 points Evidence of commitment to professional leadership development.
- 35 points Applicant’s view of important future challenges for nurse leaders and how attendance at National Conference will assist in meeting these challenges.
- 15 points Explanation of demonstrated leadership roles at work, in the community, within AAOHN and other professional organizations (consider tenure in AAOHN with ability to be active in the organization). Describe how new skills will enhance leadership abilities.

At the end of the leadership education activity, the recipient must submit a copy of the certificate of completion reflecting completion of educational course(s). Also required is a short report, 500 words or less, that shares an example of how knowledge learned through the educational programs attended resulted in a positive impact on worker health and safety. Reports will be published on the website www.aaohn.org and may be used in other AAOHN publication(s). **Reports are due by May 1st, 2025.** Scholarship recipients are not eligible to apply for a scholarship the following year but may reapply in subsequent years, contingent upon successful completion of activity and availability of funds, up to a maximum of two additional years (three years total).

Application Deadline – Complete application with narrative documents must be **emailed** to aaohnfoundationhq@gmail.com on or before **February 1, 2025 (please using file naming format: lastname-firstname-2025-nameofscholarship)**. AAOHN Foundation will notify all applicants of results via e-mail.

ANNETTE HAAG LEADERSHIP PROFESSIONAL DEVELOPMENT SCHOLARSHIP

AAOHN National Conference

Purpose - To award a licensed occupational and environmental health nurse dedicated to developing leadership skills to better provide for the health and safety of workers in the workplace and protect and ensure the longevity of the occupational health nursing profession.

Funds Awarded: \$1,000 — for 2025 AAOHN National Conference

Funds are to be applied to costs to attend the [2025 AAOHN National Conference](#) for the purpose of assisting in the development of leadership skills for better worker health outcomes. Sample costs: registration, travel, and/or associated subsistence (food and lodging) fees relating to participation at conference.

Eligibility Criteria – Candidates must be a licensed nurse actively working in the field of occupational and environmental health nursing. Minimum one-year AAOHN national membership is required.

Selection Criteria – Two letters of endorsement must accompany the candidate application: one letter from a nurse colleague and one letter from direct supervisor/manager. Each letter should not exceed one (1) page. Submit a narrative, which addresses each of the criteria listed below. Narrative responses should not exceed four (4) 8½ x 11” pages (typewritten, double-spaced, single-sided with 1” margins using 12 point font). For all acronyms, provide full name of organization or program upon first use. Submissions will be judged based on a 100-point system. Each section indicates the maximum number of points the candidate can earn based upon the content submitted. The following factors will be considered in the selection process:

- | | |
|-----------|--|
| 30 points | Career goals: Describe goals as they pertain to applicant’s professional development and continued competence. |
| 30 points | Developing skills: How continuing education activity will further applicant’s goals. |
| 15 points | Financial Support: Demonstrate need for financial support. |
| 15 points | Commitment: Demonstrate commitment to ongoing continuing education activities. |
| 10 points | Letters of support: Submit letter of support from employer/supervisor and a nurse colleague. |

At the end of the activity, the recipient must submit a copy of the certificate of completion reflecting completion of educational course(s). Also required is a short report, 500 words or less, that shares an example of how knowledge learned through the educational programs attended resulted in a positive impact on worker health and safety. Reports will be published on the website www.aaohn.org and may be used in other AAOHN publications. **Reports are due by May 1st, 2025.** Scholarship recipients are not eligible to apply for a scholarship the following year but may reapply in subsequent years, contingent upon successful completion of activity and availability of funds, up to a maximum of two additional years (three years total).

Application Deadline – Complete application with narrative documents must be **emailed** to aaohnfoundationhq@gmail.com on or before **February 1, 2025 (please using file naming format: lastname-firstname-2025-nameofscholarship)**. AAOHN Foundation will notify all applicants of results via e-mail.

ANNETTE HAAG LEADERSHIP SCHOLARSHIP Conference of Leaders

Purpose - To award a licensed occupational and environmental health nurse dedicated to developing leadership skills to better provide for the health and safety of workers in the workplace and protect and ensure the longevity of the occupational health nursing profession.

Funds Awarded: \$750 — for AAOHN Conference of Leaders

Funds are to be applied to offset costs in attending the [2025 AAOHN Conference of Leaders](#) (to be used toward registration, travel and lodging expenses). The leadership conference will take place as a Pre-Conference workshop at the [2025 National AAOHN Conference](#) in Pittsburgh from Saturday, March 29 through Sunday, March 30. The Conference of Leaders assists in the development of leadership skills for better worker health outcomes. (Additional costs to attend the National Conference are NOT included).

Eligibility Criteria – Candidates must be a licensed nurse actively working in the field of occupational and environmental health nursing. Minimum one-year AAOHN national membership is required.

Selection Criteria – Two letters of endorsement must accompany the candidate application: one letter from a nurse colleague and one letter from direct supervisor/manager. Each letter should not exceed one (1) page. Submit a narrative, which addresses each of the criteria listed below. Narrative responses should not exceed four (4) 8½ x 11” pages (typewritten, double-spaced, single-sided with 1” margins using 12 point font). For all acronyms, provide full name of organization or program upon first use. Submissions will be judged based on a 100-point system. Each section indicates the maximum number of points the candidate can earn based upon the content submitted. The following factors will be considered in the selection process:

- 25 points Describe future professional goals including evidence of commitment to the field of occupational and environmental health nursing.
- 25 points Evidence of commitment to professional leadership development.
- 35 points Applicant’s view of important future challenges for nurse leaders and how attendance at National Conference will assist in meeting these challenges.
- 15 points Explanation of demonstrated leadership roles at work, in the community, within AAOHN and other professional organizations (consider tenure in AAOHN with ability to be active in the organization). Describe how new skills will enhance leadership abilities.

At the end of the leadership education activity, the recipient must submit a copy of the certificate of completion reflecting completion of educational course(s). Also required is a short report, 500 words or less, that shares an example of how knowledge learned through the educational programs attended resulted in a positive impact on worker health and safety. Reports will be published on www.aohn.org and may be used in other AAOHN publications. **Reports are due by May 1st, 2025.** Scholarship recipients are not eligible to apply for a scholarship the following year but may reapply in subsequent years, contingent upon successful completion of activity and availability of funds, up to a maximum of two additional years (three years total).

Application Deadline – Complete application with narrative documents must be **emailed** to aaohnfoundationhq@gmail.com on or before **February 1, 2025 (please using file naming format: lastname-firstname-2025-nameofscholarship)**. AAOHN Foundation will notify all applicants of results via e-mail.

AAOHN FOUNDATION MEDIQUE LEADERSHIP SCHOLARSHIP Conference of Leaders

Purpose - Award to a licensed occupational and environmental health nurse dedicated to developing leadership skills to better provide for the health and safety of workers in the workplace and protect and ensure the longevity of the occupational health nursing profession.

Funds Awarded: \$1000 for AAOHN Conference of Leaders

Funds are to be applied to offset costs in attending the [2025 AAOHN Conference of Leaders](#) (to be used toward registration, travel and lodging expenses). The leadership conference will take place as a Pre-Conference workshop at the [2025 National AAOHN Conference](#) in Pittsburgh from Saturday, March 29 through Sunday, March 30. The Conference of Leaders assists in the development of leadership skills for better worker health outcomes. (Additional costs to attend the National Conference are **NOT** included).

Eligibility Criteria – Candidates must be a licensed nurse actively working in the field of occupational and environmental health nursing. Minimum one-year AAOHN national membership is required.

Selection Criteria – Two letters of endorsement must accompany the candidate application: one letter from a nurse colleague and one letter from direct supervisor/manager. Each letter should not exceed one (1) page. Submit a narrative, which addresses each of the criteria listed below. Narrative responses should not exceed four (4) 8½ x 11” pages (typewritten, double-spaced, single-sided with 1” margins using 12-point font). For all acronyms, provide the full name of organization or program upon first use. Submissions will be judged based on a 100-point system. Each section indicates the maximum number of points the candidate can earn based upon the content submitted. The following factors will be considered in the selection process:

- 20 points Describe future professional goals including evidence of commitment to the field of occupational and Environmental health nursing.
- 20 points Evidence of commitment to professional leadership development.
- 10 points Applicant’s view of important future challenges for OHN nurse leaders.
- 35 points Must complete a project and share learnings with colleagues at the following national conference.
- 15 points Explanation of demonstrated leadership roles at work, in the community, within AAOHN and other professional organizations. Describe how new skills will enhance leadership abilities.

At the end of the leadership education activity, recipients must submit a copy of their certificate of completion reflecting completion of educational course(s). Also required is a short report, 500 words or less, that shares an example of how knowledge learned through the educational programs attended resulted in a positive impact your ability as a leader to support worker health and safety. Reports may be published on www.aohn.org and may be used in other AAOHN publication(s). **Reports are due by May 1st, 2025.** Scholarship recipients are not eligible to apply for a scholarship the following year but may reapply in subsequent years, up to a maximum of two additional years (three years total).

Application Deadline – Complete application with narrative documents must be **emailed** to aaohnfoundationhq@gmail.com on or before **February 1, 2025 (please using file naming format: lastname-firstname-2025-nameofscholarship)**. AAOHN Foundation will notify all applicants of results via e-mail.

AAOHN FOUNDATION LEADERSHIP SCHOLARSHIP APPLICATION FORM

Name & Credentials:

Mailing Address:

City:

State:

Zip code:

Phone:

E-mail:

List all chapters to which you belong:

Membership number:

Member since:

PLEASE PRINT CLEARLY

Indicate the scholarship category for which you are submitting an application:

- | | |
|--|---|
| <input type="checkbox"/> MediTrax Leadership | <input type="checkbox"/> Grace Fortuna Leadership Scholarship |
| <input type="checkbox"/> Liberty Leadership Scholarship | <input type="checkbox"/> Medique Leadership Scholarship |
| <input type="checkbox"/> Annette Haag Leadership Scholarship Annual Conference | <input type="checkbox"/> Annette Haag Conf of Leaders Scholarship |

Note: A separate application & submission required if applying for more than one scholarship.

Checklist of Required Application Materials:

PLEASE CHECK CAREFULLY. INCOMPLETE APPLICATIONS WILL BE DISQUALIFIED AND NOT FORWARDED FOR REVIEW.

ALL SUPPORT MATERIALS NEED TO BE SUBMITTED WITH THE APPLICATION.

It is the applicant's responsibility to perform a quantitative review of all application materials and copies submitted.

- Narrative addressing selection criteria (not to exceed 4 pages, double-spaced, w/ 1-inch margins, 12 point font)
- Letter(s) of recommendation/support, submitted with application
- Resume indicating experience within field of occupational and environmental health nursing
- Application Form

Please note: At the end of the education activity, the recipient must submit a copy of the certificate of completion reflecting completion of educational course(s). Also required is a short report, 500 words or less, that shares an example of how knowledge learned through the educational programs attended resulted in a positive impact on your ability as a leader to support worker health and safety. Reports will be published on the website, aaohn.org, and may be used in other AAOHN publication(s). Reports due by **May 1, 2025**. Scholarship recipients are **not eligible** to apply for a scholarship the following year but may reapply in subsequent years, contingent upon successful completion of activity and availability of funds, up to a maximum of two additional years (three years total).

Application Deadline

Complete application form with narrative documents must be **emailed** to aaohnfoundationhq@gmail.com on or before **February 1, 2025** (please using file naming format: lastname-firstname-2025-nameofscholarship).

An e-mail confirmation of receipt will be sent to each applicant. If you do not receive an email confirmation within two business days of submission, please contact Catherine Pepler at aaohnfoundationhq@gmail.com or by phone 603-361-0362.

Applications submitted after the deadline or not in accordance with the guidelines will not be accepted.